

Employment Application

Christy's Corner Cafe

Date of Interview (Month/Day/Year)

____/____/____

Programs, services, and employment are equally available to everyone. Please inform the manager if you require reasonable accommodations for the application or interview.

APPLICANT DATA

Name: _____
First M. I. Last

Address: _____
Street Number and Name

City State Zip Code

Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____

Email Address: _____

Date Available to Start: ____/____/____

Circle the DAYS you are available to work: Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday

Do you have a driver's license? ☐ Yes ☐ No

Answering "no" does not affect employability.

Are you a U. S. Citizen? ☐ Yes ☐ No

Do you have transportation to work? ☐ Yes ☐ No

Answering "no" does not affect employability.

If you are under the age of 18 years of age, can you provide a work permit? ☐ Yes ☐ No

Have you ever been convicted of a crime? ☐ Yes ☐ No

If yes, give dates and details:

Answering "yes" to this question does not constitute an automatic rejection for employment. Date of the offense, seriousness, and nature of the violation, rehabilitation, and position applied for will be considered.

SKILLS

This provides an idea of job situations in which you would be most successful starting out. It does not limit what you may have the potential to do as you become more comfortable in your job.

Which of the following skills do you feel are your **STRENGTHS**?

- | | | |
|---|---|--|
| ☐ Chopping/Cutting with a sharp knife | ☐ Working with technology | ☐ Washing/Drying/Folding Laundry |
| ☐ Cleaning, sweeping, & wiping tables | ☐ Taking orders | ☐ Unloading and sorting items |
| ☐ Washing dishes | ☐ Preparing food | ☐ Safely walking down the street |
| ☐ Counting money, giving change | ☐ Handling hot liquids | ☐ Taking hot pans from the oven |
| ☐ Talking to people | ☐ Following a recipe | ☐ Reading & preparing orders |

Which of the following skills do you not feel comfortable doing?

- | | | |
|---|---|--|
| ☐ Chopping/Cutting with a sharp knife | ☐ Working with technology | ☐ Washing/Drying/Folding Laundry |
| ☐ Cleaning, sweeping, & wiping tables | ☐ Taking orders | ☐ Unloading and sorting items |
| ☐ Washing dishes | ☐ Preparing food | ☐ Safely walking down the street |
| ☐ Counting money, giving change | ☐ Handling hot liquids | ☐ Taking hot pans from the oven |

☐ Talking to people

☐ Following a recipe

☐ Reading & preparing orders

EDUCATION

High School Attended: _____

Address: _____
Street Number and Name *City* *State* *Zip Code*

Phone: (_____) _____ - _____

If you are currently a student, may we contact your former teachers or principal for a reference? ☐ Yes ☐ No

PREVIOUS EMPLOYMENT (Begin with MOST RECENT Position)

Company Name: _____ Supervisor's Name: _____

Address: _____
Street Number and Name *City* *State* *Zip Code*

Phone: (_____) _____ - _____

Dates of Employment: From _____, _____ To _____, _____
Month *Year* *Month* *Year*

Your Job Title/Responsibilities: _____

Reason for Leaving: _____

May we contact this employer for a reference? ☐ Yes ☐ No

Company Name: _____ Supervisor's Name: _____

Address: _____
Street Number and Name *City* *State* *Zip Code*

Phone: (_____) _____ - _____

Dates of Employment: From _____, _____ To _____, _____
Month *Year* *Month* *Year*

Your Job Title/Responsibilities: _____

Reason for Leaving: _____

May we contact this employer for a reference? ☐ Yes ☐ No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ Date: ____/____/____

Please send completed applications to: **Christy's Corner Café | Attn: General Manager | 368 Rice St. P.O. Box 434 | Elmore, OH 43416 OR**

Scan and email to to christyscornercafe@gmail.com | **Subject line:** Application